**STOP Formula Grant Program Prosecution Certification**

**Status of Compliance Template**

Pursuant to 34 U.S.C. § 10446(d)(2)-(5), applicants also must provide a brief description of the status of their compliance with the statutory requirements in 34 U.S.C. §§ 10449, 10450, 10451, and 10454 (as implemented in 28 C.F.R. §§ [90.13-90.16](about:blank)) and submit copies of any legislative or administrative rule changes regarding these requirements that have occurred since submission of the state’s or territory’s last application for STOP funds. Applicants must answer the questions included in the STOP solicitation.

The following is the language for the Prosecution Certification included in the most recent Status of Compliance questionnaire found in the STOP solicitation. The questionnaire must be uploaded as an attachment in JustGrants as part of the STOP Formula Grant application for funding.

*Describe how the state will ensure that subgrantees that are prosecutor’s offices will, within three years of the date of the subgrant with FY2023 funds will engage in planning, developing and implementing:*

* ***training*** *developed by experts in the field regarding victim-centered approaches in domestic violence, sexual assault, dating violence, and stalking cases;*
* ***policies*** *that support a victim-centered approach, informed by such training; and*
* *a* ***protocol*** *outlining alternative practices and procedures for material witness petitions and bench warrants, consistent with best practices, that shall be exhausted before employing material witness petitions and bench warrants to obtain victim-witness testimony in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and stalking of the victim in order to prevent further victimization and trauma to the victim.*

The **Prosecution Certification Template** chart on page 4 can be inserted into the Status of Compliance with Statutory Eligibility Requirements document that is required as a part of the STOP Formula Grant Program application. The chart responds to each element of the Prosecution Certification, and provides a place to indicate the timeframe for each stage of planning, development, and implementation for each of the elements required for compliance.

**Response Example Chart:** The example chart that begins on page 5 contains text to show just one example for use of the template and is not the only way to either ensure compliance or to describe how you will achieve it. **You/your agency are free to take a different approach and to describe it differently.** For instance, the example provided uses a statewide approach to the development of the training curriculum and model policy and protocol. You and your partners may decide instead to have individual prosecutor's offices develop their own curricula and policies, perhaps with technical assistance from a national or state-based provider.

*For further information or assistance with the Prosecution Certification or the template, please contact ALSO STAAR TA at* [*ALSOSTAARProjectTA@also-chicago.org*](mailto:ALSOSTAARProjectTA@also-chicago.org)*.*

**Instructions for Using the Template**

**Subgrant Funding Year (1, 2, or 3):** Enter the year of subgrant funding using FY2023 or later funds in which the activities will be conducted. Implementation of all activities must begin by the end of Year 3.

**Type of Planning or Development Activity:** Indicate whether the activities to be conducted involve training for prosecutors, policy, or a protocol.

**Description of Planning or Development Activities:** Provide a summary of the planning and development activities that will be engaged in during the specified time period.Include details such as the purpose of the activity, the steps to be taken, and what will be accomplished, and who will be involved including experts that will be consulted in the development process.

**Type of Implementation Activity:** Indicate whether the Implementation activities are related to training for prosecutors, a policy, or a protocol.

**Description of Implementation Activities:** Provide a summary of the implementation activitiesthat the subgrantee programs will engage in during the specified period and how you will ensure compliance by the end of the third year.

All of the activities should be developed in alignment with the jurisdiction’s laws and regulations, as well as current STOP/VAWA structures, policies, and processes. While this requirement relates to prosecutorial approaches, it is important to also consult with key victim service and advocacy entities in the state or territory including domestic violence and sexual assault coalitions, as well as culturally specific organizations.

**Template**

Complete the chart below, and copy and paste it into the Status of Compliance with Statutory Eligibility Requirements document.

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| --- | --- | --- |
| **PLANNING AND DEVELOPMENT ACTIVITIES** | | |
| **Subgrant Funding Year (1, 2, 3, or beyond)** | **Type of Planning or Development Activity** | **Description of Planning or Development Activities** |
| Year 1 | [Training/Policy/Protocol] Planning |  |
| Year 2 | [Training/Policy/Protocol] Development |  |
| Year 1 | [Training/Policy/Protocol] Planning |  |
| Year 2 | [Training/Policy/Protocol] Development |  |
| Year 1 | [Training/Policy/Protocol] Planning |  |
| Year 2 | [Training/Policy/Protocol] Development |  |
| **IMPLEMENTATION ACTIVITIES** | | |
| **Subgrant Funding Year (1, 2, 3, or beyond)** | **Type of Implementation Activity** | **Description of Implementation Activities** |
| Year 3 | Training Implementation |  |
| Year 3 | Policy Implementation |  |
| Year 3 | Protocol Implementation |  |

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| --- | --- | --- |
| **\*\*EXAMPLE\*\* PLANNING AND DEVELOPMENT ACTIVITIES** | | |
| **Subgrant Funding Year (1, 2, 3, or beyond)** | **Type of Planning or Development Activity** | **Description of Planning or Development Activities** |
| Year 1 | Training Planning | The STOP Administrative Agency will convene a statewide planning group to develop a victim centered prosecution training curriculum. Members will include the STOP Administrative Agency (SAA) staff, representatives of STOP-funded prosecutor offices, and the statewide prosecutor association. National or state experts will be consulted during the process. The committee will develop training content and a plan that ensures all STOP-funded prosecutors will be trained by the end of the third year of STOP subgrant funding. |
| Year 2 | Training Development | The statewide group will develop and complete the training curriculum during the second year of STOP subgrant funding to prosecutor agencies. |
| Year 1 | Policy Planning | The statewide group will create a detailed plan and timeline to develop a model victim centered prosecution policy outlining a victim-centered approach to prosecution that is supported by the training curriculum. |
| Year 2 | Policy Development | The statewide group will develop a model victim centered prosecution policy during the second year of STOP subgrant funding for prosecutor agencies. The group will seek review of and feedback on the draft model policy from national or state experts. The model policy will be distributed to STOP subgrant-funded prosecutor agencies. Each agency will have limited discretion to make necessary jurisdiction-specific revisions. Any local revisions must be approved by the SAA prior to adoption and implementation. |
| Year 1 | Protocol Planning | The statewide group will create a detailed plan and timeline to develop a model victim centered prosecution protocol outlining best practices and procedures, including alternatives to seeking material witness petitions and bench warrants to obtain victim-witness testimony, in the investigation, prosecution, and trial of a crime related to domestic violence, sexual assault, dating violence, and/or stalking. |
| Year 2 | Protocol Development | The statewide group will develop a model victim centered prosecution protocol and will seek review of and feedback on the draft protocol from national or state experts. The protocol will be distributed to all STOP subgrant-funded prosecutor agencies. Each agency will have limited discretion to make necessary jurisdiction-specific revisions. Any local revisions must be approved by the SAA prior to adoption and implementation. |
| **\*\*EXAMPLE\*\* IMPLEMENTATION ACTIVITIES** | | |
| **Subgrant Funding Year (1, 2, 3, or beyond)** | **Type of Implementation Activity** | **Description of Implementation Activities** |
| Year 3 | Training Implementation | STOP subgrant agreements entered into with prosecutor agencies will include a provision or special condition requiring all current STOP subgrant-funded prosecutors to participate in the victim centered prosecution training. All prosecutors must complete the training during the third year of funding. Subgrantee agencies will complete a status of compliance form and submit it to the SAA on an annual basis. |
| Year 3 | Policy Implementation | STOP subgrant-funded prosecutor agency STOP subgrant agreements will include a provision or special condition requiring all current STOP subgrant-funded prosecutors to implement a victim centered prosecution policy. Subgrantee agencies will complete a status of compliance form and submit it to the SAA on an annual basis. |
| Year 3 | Protocol Implementation | STOP subgrant-funded prosecutor agency STOP subgrant agreements will include a provision or special condition requiring all current STOP subgrant-funded prosecutors to implement a victim centered prosecution protocol. Subgrantee agencies will complete a status of compliance form and submit it to the SAA on an annual basis. |